

# VACANCY

## Chef de Partie/Trainer



The Anguilla Community College (ACC) is pleased to invite applications from suitably qualified persons to fill the post of Chef de Partie/Trainer. The appointment for the position is expected to take effect from 2nd January 2025.

The job carries the responsibility of managing the kitchen and dining room of the Hospitality Institute in accordance with the highest health and safety standards, for the education and skills training of students and other trainees enrolled in the Division's food and beverage courses, seminars and workshops. The job also has the responsibility of developing and operating Zenaida Café as a for-profit restaurant, bar and catering venture, as well as a practical food and beverage teaching unit.

### Key functions of this role:

1. Direct, control and manage the Hospitality Division's food preparation and food service areas.
2. Oversee the maintenance of the kitchen and cafeteria facilities and ensure that they are kept clean and in good working condition at all times.
3. Ensure that the highest globally accepted health and safety standards are put into practice in operating the kitchen and cafeteria.
4. Run Zenaida Café as a profit making restaurant and catering business of the ACC.
5. Teach and train Hospitality students and other trainees in culinary and beverage arts and skills.
6. Advise and counsel students in relation to available programmes.

### Personal and Professional Requirements:

The Chef-de-Partie/Trainer should be a skilled organiser, trained and competent in running restaurant and catering operations. The officeholder should be highly motivated and hard-working; highly skilled and professional in food and beverage production and culinary operations; innovative and entrepreneurial. The incumbent should also be competent in written and oral communication, and possess basic skills in the use of online and computerised restaurant financial information systems and software. Knowledge and skills should be possessed in advertising, sales and marketing and in customer care. The desired knowledge, skills and abilities are normally obtained with the acquisition of a bachelor's degree in hotel and restaurant management, together with basic teacher training and at least four years experience of which two should be in the hospitality services industry and two in a similar or related job.

### Remuneration:

EC\$105,336 per annum

### All applications should be addressed to:

Human Resource Manager, The Valley, Anguilla  
Email: [bernice.edwards@acc.edu.ai](mailto:bernice.edwards@acc.edu.ai)  
Telephone: (264)498-8395/497-2538  
Office Hours 8:30 a.m. to 4:30 p.m. Monday to Friday

### Applications should be received by 11th November 2024. The application should include:

1. A letter of interest specifically addressing the applicant's background in relation to qualifications described (not more than three pages);
2. A current résumé or curriculum vitae;
3. Certified copies of educational qualifications; and
4. Three professional references (one of which should be from a current supervisor) with each referee's position, office or home address, e-mail address, and telephone numbers.

For additional information about the College and for a complete job description, please send your request to [Bernice.Edwards@acc.edu.ai](mailto:Bernice.Edwards@acc.edu.ai)

