

**Regulations of Anguilla: /2014**

Gazette Dated: , 2014

---

HIGHER EDUCATION LICENSING ACT (R.S.A. c. H4)

**HIGHER EDUCATION (STUDENT PERMIT) REGULATIONS, 2014**

---

Regulations made by the Minister under section 34 of the Higher Education Licensing Act, R.S.A. c. H4.

TABLE OF CONTENTS

SECTION

1. Application for Student Permit
2. Considerations for grant of Student Permit
3. Grant of Student Permit
4. Paid Student Work
5. Fees
6. Citation

SCHEDULE: Forms

**Application for Student Permit**

1. (1) An application for the grant of a Student Permit shall be made to the Board in Form 1 in the Schedule to these Regulations and accompanied by the non-refundable processing fee.

(2) An applicant who requires a visa to enter Anguilla shall, unless an exemption is granted by the Chief Immigration Officer, provide the Board at the time of the application with a notarised copy of that document.

**Considerations for grant of Student Permit**

2. The Board, in considering an application for a Student Permit, shall have regard to the information contained in the application and may take into account the following matters—

- (a) the character, reputation and health of the applicant and the applicant's dependants, if any;
- (b) whether the applicant intends to leave the island at the end of the course;
- (c) the sufficiency of the applicant's financial resources and his ability to adequately maintain his dependants without recourse to public funds;
- (d) whether the applicant and his dependants have adequate health insurance coverage;
- (e) whether the applicant intends to engage in employment, other than student work undertaken in connection with the intended course of study; or
- (f) whether, from information available to the Chief Immigration Officer regarding the applicant's conduct and associations, the refusal of the application would be conducive to the public good.

**Grant of a Student Permit**

3. (1) Subject to the directions of the Chief Immigration Officer, if the Board is satisfied of the matters contained in the application, the Board may, upon payment of the prescribed fee, grant a Student Permit to an applicant in Form 2 in the Schedule to these Regulations.

(2) A Student Permit may be granted on such terms and conditions as the Board considers necessary, but the period for each Student Permit must not exceed 3 years.

**Student Work Permit**

4. (1) A holder of a Student Permit who wishes to engage in paid student work connected with the course of study shall apply in writing to the Dean of the licensed institution.

(2) If the holder of a Student Permit is granted permission by the Dean of the licensed institution to engage in paid student work then the holder of a Student Permit must apply to the Board in writing and must have annexed—

- (a) the written approval by the Dean allowing the holder of a Student Permit to engage in paid student work which includes the required period of time that the licensed institution requires the holder of a Student Permit to perform student work; and
- (b) a letter from the proposed employer detailing that the holder of a Student Permit has been granted student work at that institution; the type of work and the conditions of work.

(3) The Board shall, after consultation with the Labour Commissioner and upon payment of the prescribed fee, grant a Student Work Permit in Form 3 of the Schedule to these Regulations to a student

who has satisfied the Board of the need to engage in paid student work and the duration of the Student Work Permit shall be for the period of time indicated by the Dean under subsection (2)(a).

(4) The Chairperson of the Board shall inform the Labour Commissioner and the Chief Immigration Officer of the grant of a Student Work Permit as soon as it is issued.

#### **Fees**

5. (1) The fee for a Student Permit in subsection (5) shall not be adjusted or prorated to suit the date of enrolment for the student.

(2) The fee for a Student Work Permit in subsection (5) shall not be adjusted or prorated to suit the duration of the student's work.

(3) No refund will be made for any Student Permit or Student Work Permit not used subsequent to its issue.

(4) An application for a Student Permit or Student Work Permit shall be accompanied by a non-refundable processing fee of \$270.

(5) When an application for a Student Permit or a Student Work Permit is approved, the applicant shall pay a non-refundable fee of \$1,345 before the Student Permit or the Student Work Permit is issued.

(6) A duplicate of a Student Permit or a Student Work Permit may be issued on payment of a non-refundable fee of \$135.

**Citation**

6. These Regulations may be cited as the Higher Education (Student Permit) Regulations, 2014.

Made by the Minister this       day of       , 2014

Hon. Jerome Roberts  
**MINISTER FOR EDUCATION**

**SCHEDULE**  
**FORM 1**  
 (Section 1)  
**APPLICATION FOR STUDENT PERMIT**

GOVERNMENT OF ANGUILLA  
 HIGHER EDUCATION LICENSING ACT  
**APPLICATION FOR STUDENT PERMIT**

**Name****Attach photo with clip**

Surname	_____
First name	_____
Middle name	_____

**Sex****Title****Status**

Male <input type="checkbox"/>	Ms <input type="checkbox"/>	Mrs <input type="checkbox"/>	Married <input type="checkbox"/>	Single
Female <input type="checkbox"/>	Miss <input type="checkbox"/>	Mr <input type="checkbox"/>	Divorced <input type="checkbox"/>	

**Nationality and residency**

Place of birth: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Place of residency: \_\_\_\_\_

Nationality: \_\_\_\_\_

Passport NO: \_\_\_\_\_

**Higher Education Institution**

Institution \_\_\_\_\_

Course of study \_\_\_\_\_

\_\_\_\_\_

Start date: \_\_\_\_\_

End date: \_\_\_\_\_

**Dependants: (only answer this part if you intend to travel with dependants)**

Name of Dependant: \_\_\_\_\_; DOB: \_\_\_\_\_

Relationship with applicant: \_\_\_\_\_; Nationality: \_\_\_\_\_

Male  Female ; Passport Number: \_\_\_\_\_Would this dependant need to enroll in primary or secondary school: **yes**  **no** 

Name of Dependant: \_\_\_\_\_; DOB: \_\_\_\_\_

Relationship with applicant: \_\_\_\_\_; Nationality: \_\_\_\_\_

Male  Female ; Passport Number: \_\_\_\_\_Would this dependant need to enroll in primary or secondary school: **yes**  **no** 

Name of Dependant: \_\_\_\_\_; DOB: \_\_\_\_\_

Relationship with applicant: \_\_\_\_\_; Nationality: \_\_\_\_\_

Male  Female ; Passport Number: \_\_\_\_\_Would this dependant need to enroll in primary or secondary school: **yes**  **no** 

Name of Dependant: \_\_\_\_\_; DOB: \_\_\_\_\_

Relationship with applicant: \_\_\_\_\_; Nationality: \_\_\_\_\_

Male  Female ; Passport Number: \_\_\_\_\_Would this dependant need to enroll in primary or secondary school: **yes**  **no** 

Name of Dependant: \_\_\_\_\_; DOB: \_\_\_\_\_

Relationship with applicant: \_\_\_\_\_; Nationality: \_\_\_\_\_

Male  Female ; Passport Number: \_\_\_\_\_Would this dependant need to enroll in primary or secondary school: **yes**  **no**

**Applicant is required to answer the following questions and indicate whether or not the following information has been annexed—**

	<i>Yes</i>	<i>No</i>
1. Have 2 character references from non-family members been provided?	<input type="checkbox"/>	<input type="checkbox"/>
2. Has a medical certificate from examination done within 6 months prior to the date of this application been provided for applicant and any dependant?	<input type="checkbox"/>	<input type="checkbox"/>
3. Has financial proof been provided that the applicant is able to maintain her or himself and her or his dependants if any, without recourse to public funds?	<input type="checkbox"/>	<input type="checkbox"/>
4. Has proof of health insurance been provided?	<input type="checkbox"/>	<input type="checkbox"/>
5. Has a police reference covering the character of the applicant for 5 years prior to date of application been provided?	<input type="checkbox"/>	<input type="checkbox"/>
6. Does the applicant need to engage in part time employment other than student work?	<input type="checkbox"/>	<input type="checkbox"/>
7. Has the application processing fee been paid and the receipt attached?	<input type="checkbox"/>	<input type="checkbox"/>
8. Has a copy of the letter of acceptance by the licensed institution been attached?	<input type="checkbox"/>	<input type="checkbox"/>

**Contact Details of Applicant**

Tel:.....; email:.....

Tel:.....; email:.....

Tel:.....; email:.....

Signature of applicant: .....

Designation (if other than student): .....

Date application submitted: .....

*A representative of the licensed institution must forward the applications, preferably in bundles, to the Board.*

Name of representative: .....

Signature of representative: .....

Date forwarded to Board: .....

**Commentary by Chief Immigration Officer**

Does this application satisfy Immigration laws and policies?

**yes**

**no**

**deferred**

Commentary about application: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



FORM 2  
(Section 3)

**HIGHER EDUCATION STUDENT PERMIT**

GOVERNMENT OF ANGUILLA  
HIGHER EDUCATION LICENSING ACT

**HIGHER EDUCATION STUDENT PERMIT**

Permit No. \_\_\_\_\_

.....(*name of student*)

has been admitted under the **Higher Education Licensing Act** to attend

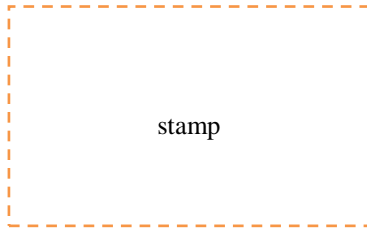
.....  
.....

(*name of institution*).

***This permit allows the above named student to enter and leave Anguilla  
freely for its duration.***

Issued on: ..... (*date*)

Expires on: ..... (*date*)



\_\_\_\_\_  
**Chairperson  
Higher Education Licensing Board**

FORM 3  
(Section 4)

**HIGHER EDUCATION STUDENT WORK PERMIT**

GOVERNMENT OF ANGUILLA  
HIGHER EDUCATION LICENSING ACT

**HIGHER EDUCATION STUDENT WORK PERMIT**

Permit No. \_\_\_\_\_

.....(name of student)

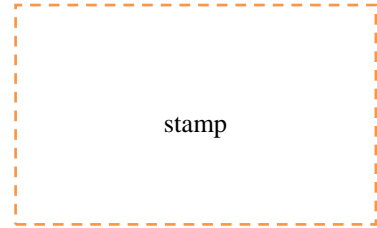
of.....

(name of institution) has been granted permission under the **Higher Education Licensing Act** to perform work as a student at:

.....  
.....(name of organisation)

Issued on: ..... (date)

Expires on: ..... (date)



\_\_\_\_\_  
**Chairperson  
Higher Education Licensing Board**

\_\_\_\_\_